

Powerful, Comprehensive Solutions for Legal and Investigative Needs



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Washington Courts Real-time Pricing

OPENonline Pricing will be based on a time charge of \$1.50 per session minute, plus \$0.13 cents per page of information delivered and \$0.26 cent per court searched in District (DISCIS) and Superior (SCOMIS) courts.

District Court (DISCIS) Search

The **District Court (DISCIS) Search** includes small claims and infractions; also may includes misdemeanor, gross misdemeanor violations and civil cases not handled in superior court. **COURT SELECTION TABS:** Use the new Court Selection Tabs to easily and seamlessly switch between the District (DISCIS) and Superior (SCOMIS) court search screens. **SEARCH TYPE TABS:** Use the new Court Selection Tabs to change the type of search you would like to complete. Switch between Name and Case # (statewide or by county) searches without having to reload the screen.

Washington Courts Real-time (JIS) Search Screen

District Court (DISCIS)

Superior Court (SCOMIS)

ENTER JIS DISCIS SEARCH CRITERIA

District Court (DISCIS) Search Screen: includes small claims and infractions; also may include misdemeanor and gross misdemeanor violations and civil cases not handled in superior court.

Search Links:

[DISCIS Search Tips](#)

[WA Court Phone #'s](#)

[WA Courts Pricing](#)

Name Search (Statewide)

Name Search (By County or Court)

Case # Search

Name Search (Statewide) only searches non-civil records. Specific Information is required to complete a Washington Courts Real-time (JIS) search. Use the information input fields below to enter search criteria. Fields marked with an * are required.

Business Name:

(IF NAME IS BLANK *)

Name:

(IF BUSINESS IS BLANK *)

FIRST

LAST

Submit Request

Washington Courts Real-time Status Bar

Users will notice that when JIS is selected from the product menu at the top of the screen, a status message is displayed that says, "**Washington Courts Real-Time (JIS) Status: Disconnected**". Washington Courts Real-Time is charged by the minute. Charges do not begin until the "Submit Request" is selected. The status message displayed when the results screen appears will read, "**Washington Courts Real-time (JIS) Status: Connected**". JIS charges will continue as long as the "**Connected**" status is displayed. After completing your searches, click on the "**Disconnect**" button located in the upper right-hand side of the status message in order stop the JIS per minute charges.



Washington Courts Real-time (JIS) Status: **DISCONNECTED**



Washington Courts Real-time (JIS) Status: **CONNECTED**

DISCONNECT

Superior Court (SCOMIS) Search Screen

The **Superior Court (SCOMIS) Search** includes felony matters, civil cases over \$25,000.00, real property rights, domestic relations, estate and mental illness matters. Superior courts also include appeals from courts of limited jurisdictions.

COURT SELECTION TABS: Use the new Court Selection Tabs to easily and seamlessly switch between the District (DISCIS) and Superior (SCOMIS) court search screens. **SEARCH TYPE TABS:** Use the new Court Selection Tabs to change the type of search you would like to complete. Switch between Name and Case # (statewide or by county) searches without having to reload the screen.

Washington Courts Real-time (JIS) Search Screen

District Court (DISCIS) Superior Court (SCOMIS)

ENTER JIS SCOMIS SEARCH CRITERIA

Superior Court (SCOMIS) Search Screen: includes felony matters, civil cases over \$25,000, real property rights, domestic relations, estate, mental illness matters. Superior courts also include appeals from courts of limited jurisdiction.

Search Links:

- [SCOMIS Search Tips](#)
- [WA Court Phone #'s](#)
- [WA Courts Pricing](#)

Name Search Case # Search

Specific Information is required to complete a Washington Courts Real-time (JIS) search. Use the information input fields below to enter search criteria. Fields marked with an * are required.

Sort Type: ALPHA

Business Name:
(IF NAME IS BLANK *)

Name: FIRST LAST
(IF BUSINESS IS BLANK *)

Tip: Use the Control key(PC) or Command Key (Mac) to select multiple items. To Deselect items, use the same button and click on the selection again.

- Case Type: ***
- All Case Types
 - Criminal
 - Civil
 - Domestic
 - Probate
 - Juvenile Offender
 - Judgment

- County Search: ***
- ALL COUNTIES
 - Adams
 - Asotin
 - Benton
 - Chelan
 - Clallam
 - Clark

Submit Request

District Court (DISCIS) - General Notes

PLEASE NOTE: the following Municipal courts do not report to JIS (Washington State Court System): Albion Municipal, Castle Rock Municipal, Cathlamet Municipal, Coulee City Municipal, Grand Coulee Municipal, Royal City Municipal, Tonasket Municipal, & Twisp Municipal. You will be returned a case number but will not be able to access the detail for the cases filed in these courts. An error will appear on the screen saying. "Non-JIS case, information for NCC is not available, please try again." To receive further information you will have to call the court directly. Telephone numbers for these courts are available under the "WA Court Phone #'s" link on this screen.

District Court (DISCIS) - Name Search

You can search the Washington State District Courts by name or case number. You have three options from which to search the courts by using the tabs labeled:

- **Name Search - Statewide (Non-Civil)** - This search option will automatically complete a statewide search of all non-civil cases. There is no need to specify a county or a court.
- **Name Search - By County or Court (Civil & Non-Civil)** - This search option will allow you to search civil and non-civil court records by one or more counties or courts from the lists on the bottom of the screen.
- **Case # Search (Civil & Non-Civil)** - This search option requires that you specify a case number and select case type and court ID. Make sure not to add or include dashes (-) in the Case # field.

District Court (DISCIS) - Business Name Search

To search by **Business Name** you may enter one or more words. You may enter a partial name but it must contain three (3) letters and be followed by the @ symbol. The @ symbol signifies that you wish to search for any and all names that start with the letters entered. (e.g., enter "tim@" and you will get timson, timlick, tims, etc.)

District Court (DISCIS) - Last Name Field

To search by individual name, enter an individual's full **Last Name**. You may enter a partial name but it must contain at least three letters and be followed by the @ symbol. The @ symbol signifies that you wish to search for any and all names that start with the letters entered (e.g., enter "tim@" and you will get timson, timlick, tims, etc.). This search may be lengthy and costly and may return a large group of records.

GENERAL SEARCH TIPS:

1. The less information entered, the longer the search will take.
2. Punctuation, special characters and common words such as "the" or "and" are not ignored in a search. A search for "Boeing Company" will NOT find "The Boeing Company".
3. Embedded spaces in names with prefixes (Van, La, De, etc.) are not ignored. A search for "Van Doren" will not find "VanDoren".
4. If you included hyphens, spaces or apostrophes in the name, you may wish to search again without those special characteristics. In the first name field enter the full or partial first name of a person.
5. You may enter a single letter or leave the field blank, but the search may be lengthy and costly and may return a large group of records.
6. Your results may contain names that are preceded by an "x". These names were searched by JIS for the parameters entered. They were returned as results even though they did not match the request.
7. If your search results contain a SCOMIS case number, try searching in SCOMIS by that case number.

District Court (DISCIS) - Party Type Field

In the **Party Type Field**, the drop-down menu contains a list of all name type codes. Click on the Type for the search you wish to run. You may enter more than one type by using the Control Key(PC)/Command Key (Mac) to select multiple items.

We recommend that you search both the IN and CV types to insure return of complete records.

PLEASE NOTE: The system will complete your search again for each extra party type you choose. This will increase your WA Court Records charges for the search.

SHORT DESCRIPTIONS OF THE NAME TYPE CODES FOLLOW:

- IN - For individuals such as defendants witnesses and payers
- AT - For attorneys
- CA - For collection agencies
- CV - For civil "persons" such as plaintiffs, petitioners, respondents, and defendants
- OT - For other organizations such as bonding companies

District Court (DISCIS) - Case Number Search

The **Case Number Search** allows you to search by DISCIS Case Number. The screen has four entry fields: Court ID, Case Number, Case LEA, and Case Type.

Case Number and Case Type are required fields. Case LEA is an optional field. Make sure to enter the complete DISCIS Case Number in the field.

District Court (DISCIS) - Case Type Field

The **Case Type Field** is required for a search. The Case Type codes are in a drop-down menu on the entry field. The drop-down menu defaults to a blank field. Case Types are listed and defined below. The codes are separated by Civil and Non-Civil types.

NON-CIVIL

- **CF** - Criminal Felony
- **CN** - Criminal Non-Traffic
- **CT** - Criminal Traffic
- **IN** - Infraction Non-Traffic
- **IT** - Infraction Traffic
- **PC** - Probable Cause
- **PR** - Parking

CIVIL

- **CV** - Carrying a Concealed Weapon, Civil, Name Change Petitions, Lien Foreclosures
- **DV** - Domestic Violence, Anti-Harassment
- **SC** - Small Claims
- **VI** - Vehicle Impound

District Court (DISCIS) - Case LEA Field

The **Case LEA Field** is optional for a search. The LEA code identifies the originating Law Enforcement Agency.

District Court (DISCIS) - County Search

Most Washington counties have more than one court. When completing a **County Search**, you may be retrieving information from multiple courts. There is a \$0.26 transaction charge for each court searched. Following is a list of the counties and the courts associated with each county.

REMEMBER: You can search more than one county at a time. Choose multiple counties by holding down the Control Key (PC)/Command Key (Mac) to select multiple items.

District Court (DISCIS) - County Court/Charge List

County Name	Court Charge	Court List
Adams	\$0.52	Othello District, Othello Municipal, Ritzville District, Ritzville Municipal
Asotin	\$0.26	Asotin District, Asotin Municipal, Clarkston Municipal
Benton	\$0.26	Benton District, Benton District/prosser Br., Kennewick Municipal, Prosser Municipal, Richland Municipal, West Richland Municipal
Chelan	\$1.04	Chelan District, Chelan Municipal, Wenatchee Municipal, Wenatchee Violations Bureau
Clark	\$0.78	Battle Ground Municipal, Camas/washougal Municipal, Clark District, Lacenter Municipal, Ridgefield Municipal, Vancouver Municipal, Yacolt Municipal
Clark	\$0.78	Battle Ground Municipal, Camas/Washougal Municipal, Clark District, LaCenter Municipal, Ridgefield Municipal, Vancouver Municipal, Yacolt Municipal
Columbia	\$0.52	Columbia District, Dayton Municipal
Cowlitz	\$0.52	Cowlitz District, Kalama Municipal, Kelso Municipal, Longview Municipal, Woodland Municipal
Douglas	\$0.78	Bridgeport Municipal, Douglas District, Douglas District/Bridgeport Br., East Wenatchee Municipal, Rock Island Municipal, Waterville Municipal
Ferry	\$0.26	Ferry District
Franklin	\$0.78	Connell Municipal, Franklin District, Pasco Municipal
Garfield	\$0.52	Garfield District, Pomeroy Municipal
Grant	\$0.26	Grant District

District Court (DISCIS) - County Court/Charge List (cont.)

County Name	Court Charge	Court List
Grant	\$0.26	Grant District
Grays Harbor	\$2.86	Aberdeen Municipal, Cosmopolis Municipal, Elma Municipal, Grays Harbor District #1, Grays Harbor District #2, Hoquiam Municipal, McCleary Municipal, Montesano Municipal, Oakville Municipal, Ocean Shores Municipal, Westport Municipal
Island	\$0.52	Coupeville Municipal, Island District, Langley Municipal, Oak Harbor Municipal
Jefferson	\$0.26	Jefferson District, Port Townsend Municipal
King	\$6.76	Algona Municipal, Auburn Municipal, Aukeen Div., KCDC, Bellevue Div., KCDC, Bellevue Municipal, Black Diamond Municipal, Bothell Municipal, Burien Municipal, Carnation Municipal, Clyde Hill Municipal, Covington Municipal, Des Moines Municipal, Duvall Municipal, Enumclaw Municipal, Federal Way Div., KCDC, Federal Way Municipal, Hunts Point Municipal, Issaquah Div., KCDC, Issaquah Municipal, Kenmore Municipal, Kent Municipal, King County District (KCD), King Co RJC/District Jail Div., Kirkland Municipal, Lake Forest Park Municipal, Medina Municipal, Mercer Island Municipal, Newcastle Municipal, Normandy Park Municipal, North Bend Municipal, Northeast Div., KCDC, Pacific Municipal, Redmond Municipal, Renton Div., KCDC, Renton Municipal, Sammamish Municipal, SeaTac Municipal, Seattle Div., KCDC, Shoreline Div., KCDC, Shoreline Municipal, Skykomish Municipal, Snoqualmie Municipal, Southwest Div., KCDC, Southwest Vashon Div., KCDC, Tukwila Municipal, Woodinville Municipal, Yarrow Point Municipal
Kitsap	\$1.30	Bainbridge Island Municipal, Bremerton Municipal, Kitsap District, Kitsap District/Poulsbo Br., Kitsap District/Silverdale Br., Port Orchard Municipal, Poulsbo Municipal
Kittitas	\$1.30	Cle Elum Municipal, Ellensburg Municipal, Kittitas Municipal, Lower Kittitas District, Roslyn Municipal, Upper Kittitas District
Klickitat	\$0.52	Bingen Municipal, East Klickitat District, Goldendale Municipal, West Klickitat District, White Salmon Municipal
Lewis	\$1.56	Centralia Municipal, Chehalis Municipal, Lewis District, Morton Municipal, Mossyrock Municipal, Napavine Municipal, Pe Ell Municipal, Toledo Municipal, Winlock Municipal
Lincoln	\$0.26	Almira Municipal, Davenport Municipal, Harrington Municipal, Lincoln District, Odessa Municipal, Reardan Municipal, Sprague Municipal, Wilbur Municipal
Mason	\$0.52	Mason District, Shelton Municipal
Okanogan	\$1.56	Brewster Municipal, Coulee Dam Municipal, Elmer City Municipal, Okanogan District, Okanogan Municipal, Omak Municipal, Oroville Municipal, Pateros Municipal, Winthrop Municipal
Pacific	\$1.30	Long Beach Municipal, North Pacific District, Raymond Municipal, South Bend Municipal, South Pacific District
Pend Oreille	\$0.26	Cusick Municipal, Ione Municipal, Metaline Falls Municipal, Metaline Municipal, Newport Municipal, Pend Oreille District

District Court (DISCIS) - County Court/Charge List (cont.)

County Name	Court Charge	Court List
Pierce	\$5.72	Bonney Lake Municipal, Buckley Municipal, DuPont Municipal, Eatonville Municipal, Fife Municipal, Fircrest Municipal, Gig Harbor Municipal, Lakewood Municipal, Milton Municipal, Orting Municipal, Pierce 1 District, Pierce 2 District, Pierce 3 District, Pierce 4 District, Puyallup Municipal, Roy Municipal, Ruston Municipal, South Prairie Municipal, Steilacoom Municipal, Sumner Municipal, Tacoma Municipal, Wilkeson Municipal
San Juan	\$0.26	Friday Harbor Municipal, San Juan District
Skagit	\$1.82	Anacortes Municipal, Burlington Municipal, Concrete Municipal, La Conner Municipal, Mount Vernon Municipal, Sedro Woolley Municipal, Skagit District
Skamania	\$0.78	North Bonneville Municipal, Skamania District, Stevenson Municipal
Snohomish	\$2.08	Arlington Municipal, Brier Municipal, Cascade Div., SCDC, Darrington Municipal, Edmonds Municipal, Everett Div., SCDC, Everett Municipal, Evergreen Div., SCDC, Gold Bar Municipal, Granite Falls Municipal, Index Municipal, Lake Stevens Municipal, Lynnwood Municipal, Marysville Municipal, Mill Creek Municipal, Monroe Municipal, Mountlake Terrace Municipal, Mukilteo Municipal, Snohomish Municipal, South Snohomish Div., SCDC, Stanwood Municipal, Sultan Municipal, Woodway Municipal
Spokane	\$1.82	Airway Heights Municipal, Cheney Municipal, Deer Park Municipal, Medical Lake Municipal, Spokane District, Spokane District/Cheney Br., Spokane Municipal
Stevens	\$0.26	Chewelah Municipal, Colville Municipal, Kettle Falls Municipal, Northport Municipal, Springdale Municipal, Stevens District
Thurston	\$1.82	Bucoda Municipal, Lacey Municipal, Lacey Violations Bureau, Olympia Municipal, Rainier Municipal, Tenino Municipal, Thurston District, Tumwater Municipal, Yelm Municipal
Wahkiakum	\$0.26	Wahkiakum District
Walla Walla	\$0.78	Burbank Municipal, College Place Municipal, Walla Walla District, Walla Walla Municipal
Whatcom	\$1.82	Bellingham Municipal, Blaine Municipal, Everson-Nooksack, Ferndale Municipal, Lynden Municipal, Sumas Municipal, Whatcom District
Whitman	\$0.78	Colfax Municipal, Colton Municipal, Whitman District, Whitman District/Pullman Br.
Yakima	\$3.38	Grandview Municipal, Granger Municipal, Moxee City Municipal, Selah Municipal, Sunnyside District, Sunnyside Municipal, Tieton Municipal, Toppenish District, Toppenish Municipal, Union Gap Municipal, Wapato Municipal, Yakima District, Yakima Municipal, Zillah Municipal

District Court (DISCIS) - Superior Court Codes used in DISCIS

The following is a list of all the Superior Court codes used in DISCIS. When these codes appear on the Case List Screens, cases have been filed in those counties Superior Courts. Please return to the JIS District Court Search Screen for access to the Superior Court search screen.

S1 - Adams Superior Court	S14 - Grays Harbor Superior Court	S27 - Pierce Superior Court
S2 - Asotin Superior Court	S15 - Island Superior Court	S28 - San Juan Superior Court
S3 - Benton Superior Court	S16 - Jefferson Superior Court	S29 - Skagit Superior Court
S4 - Chelan Superior Court	S17 - King Superior Court	S30 - Skamania Superior Court
S5 - Clallam Superior Court	S18 - Kitsap Superior Court	S31 - Snohomish Superior Court
S6 - Clark Superior Court	S19 - Kittitas Superior Court	S32 - Spokane Superior Court
S7 - Columbia Superior Court	S20 - Klickitat Superior Court	S33 - Stevens Superior Court
S8 - Cowlitz Superior Court	S21 - Lewis Superior Court	S34 - Thurston Superior Court
S9 - Douglas Superior Court	S22 - Lincoln Superior Court	S35 - Wahkiakum Superior Court
S10 - Ferry Superior Court	S23 - Mason Superior Court	S36 - Walla Walla Superior Court
S11 - Franklin Superior Court	S24 - Okanogan Superior Court	S37 - Whatcom Superior Court
S12 - Garfield Superior Court	S25 - Pacific Superior Court	S38 - Whitman Superior Court
S13 - Grant Superior Court	S26 - Pend Oreille Superior Court	S39 - Yakima Superior Court

District Court (DISCIS) - District & Municipal Court Identifications

ABM - Aberdeen Municipal	COM - Concrete Municipal	GRM - Grandview Municipal
ANM - Anacortes Municipal	CON - Connell Municipal	HOM - Hoquiam Municipal
ASD - Asotin District	CPM - College Place Municipal	ILD - Island County District
AUK - Aukeen Div King County District	CSM - Chehalis Municipal	ISQ - Issaquah District
AUM - Auburn Municipal	CYM - Cheney Municipal	JFD - Jefferson District
AWM - Airway Heights	DAM - Dayton Municipal	KEM - Kent Municipal
BCC - Benton County District	DMM - Des Moines Municipal	KIM - KirMand Municipal
BDM - Black Diamond Municipal	DOD - Douglas District	KIT - Kitsap District
BGM - Battle Ground Municipal	DPM - Deer Park Municipal	LAM - Langley Municipal
BIM - Bainbridge Island Municipal	ECM - Enumclaw Municipal	LBM - Long Beach Municipal
BLM - Bellingham Municipal	EDM - Edmonds Municipal	LCD - Lewis County District
BMM - Bridgeport Municipal	EEL - Bellevue District	LCM - LaConner Municipal
BNM - Blaine Municipal	EGD - Evergreen District	LDM - Lynden Municipal
BOM - Bonney Lake Municipal	EKD - E Klickitat District	LID - Lincoln County District
BPM - Bridgeport District	ENM - Everson-Nooksack Municipal	LYM - Lynnwood Municipal
BRM - Bremerton Municipal	EVD - Everett District	MAD - Mason County District
BTM - Bothell Municipal	EVM - Everett Municipal	MIM - Milton Municipal
CAS - Cascade District	EWM - East Wenatchee Municipal	MLM - Medical Lake Municipal
CFM - Colfax Municipal	FED - Ferry County District	MOM - Montesano Municipal
CHB - Cheney Branch/Spokane District	FEM - Ferndale Municipal	MRM - Marysville Municipal
CHD - Chelan County District	FIM - Fife Municipal	MXM - Moxee City Municipal Court
CHM - Chelan Municipal	FRD - Franklin District	NED - Northeast District
CLD - Clark County District	FRM - Fircrest Municipal	NPD - North Pacific District
CM2 - Clallam District #2	FWD - Federal Way Div King Co District	OKD - Okanogan County District
CMD - Clallam County District #1	GAD - Garfield County District	OLM - Olympia Municipal
CMM - Camas/Washougal Municipal	GH2 - Grays Harbor District #2	ORM - Orting Municipal
CNM - Centralia Municipal	GHI - Grays Harbor District #1	OSM - Ocean Shores Municipal
COD - Cowlitz County District	GHM - Gig Harbor Municipal	OTD - Othello District
COL - Columbia County District	GRD - Grant County District	OVM - Oroville Municipal

District Court (DISCIS) - District & Municipal Court Identifications (cont.)

PAC - Pacific Municipal	REM - Renton Municipal	TMC - Tacoma Municipal
PAM - Pasco Municipal	RID - Ritzville District	TOP - Toppenish Municipal
PBM - Poulsbo Municipal	ROM - Roy Municipal	WAM - Wapato Municipal
PD1 - Pierce County District #1	RUM - Ruston Municipal	WHD - Whatcom District
PD2 - Pierce County District #2	SCM - Steilacoom Municipal	WKD - Klickitat West District
PD3 - Pierce County District #3	SDC - Seattle District	WTD - Whitman District
POD - Pend Oreille District	SEM - Selah Municipal	WWD - Walla Walla District
POM - Port Orchard Municipal	SHM - Shelton Municipal	YDC - Yakima District
PRM - Pomeroy Municipal	SHO - Shoreline Div King County District	YEM - Yelm Municipal
PUM - Puyallup Municipal	SJD - San Juan District	YKM - Yakima Municipal
RAM - Raymond Municipal	SKD - Skamania District	ZIM - Zillah Municipal
RDC - Renton District	SMC - Seattle Municipal	

Superior Court (SCOMIS) - Name Search

The **Name Search** allows you to search Washington Superior Courts by either business name or individual name.

REQUIRED FIELDS: Sort type, business or individual name, case type(s) and county(ies).

Superior Court (SCOMIS) - Sort Type

Sort Type field: The choices available are Alpha, Weighted or Unweighted.

The system is designed to default to Alpha if no specific choice is made. An Alpha search will look for the name (or partial name) entered and display in alphabetic order all names that begin with the string of letters entered.

Weighted and Unweighted searches will take considerably longer to process than standard Alpha searches.

A Weighted search will convert the name entered into a standardized search key. The program will compare the search key with the search keys assigned to all names in SCOMIS and display all names that match or come close to matching. The names with a 100% match will be displayed first, followed by lower percentage matches.

The advantage of a Weighted search is that it may provide spelling variations and nicknames. The disadvantage is that the program may display names considered illogical. A weighted search may first display nicknames and sound-alikes similar in length. Scroll past nicknames and sound-alikes to find all possible matches for the name being searched.

Superior Court (SCOMIS) - Business Name Search

You must enter at least 2 letters in the **Business Name** field. You may follow the partial name letters with an @ symbol. Entering the @ symbol as the last character of a name will result in a search in which any and all names which begin with the entered letters will be displayed. (Ex: To find Smith, a search may be done using Sm@.)

CAUTION: the previous example (Sm@) would be a lengthy and costly search that would generate a very large list of results.

If searching for a name that begins with a single letter followed by a space or special character, the single letter can be searched. (Ex: Type "A" to find "A Z Construction" or "A-1 Plumbing".)

NOTE: The less information entered, the longer the search will take.

Punctuation, special characters and common words such as "the" or "and" are not ignored using the Alpha search. A search for "Boeing Company" will not find "The Boeing Company".

Embedded spaces in names with prefixes (Van, La, De, etc.) are not ignored using the Alpha search. A search for "Van Doren" will not find "VanDoren".

Superior Court (SCOMIS) - Last Name Field

Always enter the entire **Last Name**, and if possible, the entire first name and middle names or initial. In order to narrow the search, enter as much information as possible.

Exact spelling is not required. Example: Johnson = Johnsen = Jonsen; Scott = Scot. It is better to guess at the spelling than to enter a partial name. Always include any consonants in the name in the correct order. For a complicated name, the first few consonants are much more important than those that occur later in the name.

Nicknames may be used in a search. A Weighted search will find the full name from which the nickname derived. Example: Dan = Daniel, Beth = Elizabeth. Do not use only the first initial of a nickname in a search.

When converting a name to a standardized key, a Weighted search will ignore special characters (hyphen, asterisk), punctuation (period, comma), titles (Mrs, Sr, II, DBA), articles (like, the, or, and), and corporate designations (Co., Company, Corp.). The program will also ignore many common words (Department, County, Town, International).

NOTE: If a person's last name is the same as a common word (Ex: County), a search may return a large number of names that seem to have no resemblance to the name searched for.

Omit spaces when searching for a last name that has embedded spaces. A Weighted search for a name with a common prefix (Ex: Van Dorn) should be entered as VanDorn. It will return both Van Dorn and VanDorn. **EXCEPTION:** If searching for a name with an unusual prefix such as (Ten Waring), try searching both with and without the space.

The Weighted search will recognize most common prefixes. A partial list of commonly recognized prefixes includes (Da, De, Del, Der, Du, La, Le, Lu, Mc, Mac, Van, Van Den, Van Der, Nanden, Vander, Ver, Von, Von Den, Von Der, Vonden, Vonder).

The first word in a Weighted search should be the first word in the name of the company or the last name of the individual. If searching for "The Happy Sunshine Co.", Enter "Happy Sunshine".

Superior Court (SCOMIS) - Last Name Field (cont.)

If a company name begins with initial letters (e.g., M & M Diesel), the Weighted search will focus on the first word that is NOT an initial. The program will search for "Diesel, M M" and the results will display "M & M Diesel" but may also display names like "DaSalla, Max".

If you are not sure which part of a person's name is the last name, try one WEIGHTED search using each name. (Ex: if searching for "Carlos Martinez Garcia", try searching for "Garcia, Carlos Martinez" AND for "Martinez, Carlos".)

When a last name is hyphenated, search on the full hyphenated name. Also try a Weighted search for the second part of the hyphenated name. (Ex: when searching for "Mary Frankel-Norton", enter "Frankel-Northon" as the last name. The program will find "Frankel-Norton, Mary" and will find "Frankel, Mary", but will NOT find "Norton, Mary". Both "Frankel-Norton" and "Norton" should be searched.

An Unweighted search follows generally the same rules as a Weighted search. However, the resultant displayed list of names will only include one page of records which includes the single highest probability match for the name searched for.

NOTE: If you have chosen a partial name search (@) in the Last Name field, you must leave the First Name field blank.

Superior Court (SCOMIS) - First Name Field

First Name field: Enter the person's full **First Name** or a partial **First Name** followed by the @ symbol. The search will display any and all names that begin with the letters entered. (Ex: If the name Dan@ is entered, the system will display Dan, Danny, Daniel, etc.)

Superior Court (SCOMIS) - Case Type Field

Case Type field: The choices available are Criminal, Civil, Domestic, Probate, Juvenile Offender, Judgment. Enter one choice only.

NOTE: Access to Juvenile case records is not allowed for OPENOnline subscribers.

Superior Court (SCOMIS) - County Search

County Search: For a name search, you may choose one, multiple, or all counties to search. A case number search only allows you to choose one county.

NOTE: The more counties you have chosen, the longer the search. Your account will be charged per county searched.

Superior Court (SCOMIS) - Case Number Search

To complete a **Case Number Search**, you are required to fill in the **Case Number** and Case Info Type to be returned. You are also required to select the correct, single county from the County Search list.

Superior Court (SCOMIS) - Case Number Field

The **Case Number Field** is required for a search. Fill in the field with the complete Superior Court **Case Number**.

NOTE: Leave out any spaces or hyphens (-)

Washington Court Contact Phone #'s

Aberdeen District Court: 360-532-7061	Clallam County Superior Court: 360-417-2386
Aberdeen Municipal Court: 360-533-5411	Clark County District Court: 360-397-2424
Adams County Superior Court: 509-659-1357	Clark County Superior Court: 360-397-2049
Airway Heights Municipal Court: 509-244-5578	Cle Elum Municipal Court: 509-674-5533
Albion Municipal Court: 509-332-5095	Colfax Municipal Court: 509-397-3861
Algona Municipal Court: 253-931-3076	College Place Municipal Court: 509-529-1200
Anacortes Municipal Court: 360-293-1913	Colombia County District Court: 509-382-4812
Arlington Municipal Court: 360-435-7707	Colombia County Superior Court: 509-382-4321
Asotin County District Court: 509-243-2027	Colton Municipal Court: 509-229-3887
Asotin County Superior Court: 509-243-2081	Concrete Municipal Court: 360-853-8401
Auburn District Court: 206-296-7749	Connell Municipal Court: 509-234-4141
Auburn Municipal Court: 253-931-3076	Cosmopolis Municipal Court: 360-532-9264
Aukeen District Court: 206-205-9200	Coulee City Municipal Court: 509-632-5331
Bainbridge Is. Municipal Court: 360-842-5641	Coupeville Municipal Court: 360-675-5988
Battleground Municipal Court: 360-342-5150	Cowlitz County District Court: 360-577-3073
Bellevue District Court: 206-205-9200	Cowlitz County Superior Court: 360-577-3085
Bellevue Municipal Court: 206-205-9200	Dayton Municipal Court: 509-382-4812
Bellingham Municipal Court: 360-676-6978	Deer Park Municipal Court: 509-276-8802
Benton County District Court: 509-735-8476 x 3242	Des Moines Municipal Court: 206-878-4597
Benton County Superior Court: 509-735-8388	District Court#I Port Angeles: 360-417-2419
Black Diamond Municipal Court: 360-886-7784	District Court#II Forks: 360-374-6383
Blaine Municipal Court: 360-332-8311	Douglas County District Court: 509-884-3536
Bonney Lake Municipal Court: 360-862-6606	Douglas County Superior Court: 509-745-8529
Bothell Municipal Court: 425-487-5588	Dupont Municipal Court: 253-798-6313
Bremerton Municipal Court: 360-478-5260	East Wenatchee District Court: 509-884-0680
Brewster Municipal Court: 509-689-2756	East Wenatchee Municipal Court: 509-884-0680
Bridgeport District Court: 509-686-2034	Eatonville Municipal Court: 360-832-3361
Bridgeport Municipal Court: 509-686-2034	Edmonds Municipal Court: 425-771-0210
Buckley Municipal Court: 360-829-2118	Electric City Municipal Court: 509-633-1510
Buckley Municipal Court: 360-829-2118	Ellensburg Municipal Court: 509-962-7511
Burlington Municipal Court: 360-755-0492	Elma Municipal Court: 360-482-2603
Camas-Washougal Municipal: 360-833-1919	Elmer City Municipal Court: 509-633-2872
Cascade District Court: 360-435-7707	Enumclaw Municipal Court: 360-825-7771
Cashmere Municipal Court: 509-782-3513	Ephrata District Court: 509-754-2011 x 379
Castle Rock Municipal Court: 360-274-8181	Everett District Court: 425-388-3331
Cathlamet Municipal Court: 360-795-3203	Everett Municipal Court: 425-257-8778
Centralia Municipal Court: 509-330-7667	Evergreen District Court So.: 360-805-6776
Chehalis Municipal Court: 360-748-2651	Everson Municipal Court: 360-966-3411
Chelan County District Court: 509-667-6600	Federal Way District Court: 206 296-0585
Chelan County Superior Court: 509-667-6380	Federal Way Municipal Court: 206-835-3000
Chelan Municipal Court: 509-682-8044	Ferndale Municipal Court: 360-384-2827
Cheney Municipal Court: 509-235-7232	Ferry County Superior Court: 509-775-5232
Clallam County District Court I: 360-417-2560	Ferry County District Court: 509-775-5244
Clallam County District Court II: 360-374-2100	Fife Municipal Court: 360-922-6635

Washington Court Contact Phone #'s (cont.)

Fircrest Municipal Court: 360-564-8922	Mattawa County Municipal Court: 509-932-4037
Franklin County District Court: 509-545-3595	McCleary Municipal Court: 360-495-3790
Franklin County Superior Court: 509-545-3525	Medical Lake Municipal Court: 509-565-5012
Garfield County District Court: 509-843-1002	Mercer Island District Court: 206-205-9200
Garfield County Superior Court: 509-843-3731	Milton Municipal Court: 253-922-7625
Gig Harbor Municipal Court: 360-851-7808	Montesano District Court: 360-249-3441
Grand Coulee Municipal Court: 509-633-1150	Montesano Municipal Court: 360-249-4245
Grandview Municipal Court: 509-882-9202	Moses Lake District Court: 509-787-3523
Granger Municipal Court: 509-854-2656	Moses Lake Municipal Court: 509-787-3523
Grant County Superior Court: 509-754-2011 x 318	Mount Vernon Municipal Court: 360-336-6205
Grant County District Court: 509-754-2011 x 628	Moxee City Municipal Court: 509-575-8851
Grays Harbor Superior Court: 360-249-3842	N. Bonneville Municipal Court: 509-427-8182
Grays Harbor District Dept I: 360-249-3441	Napavine Municipal Court: 360-262-9231
Grays Harbor District Dept II: 360-532-7061	Newport Municipal Court: 509-447-4110
Hoquiam Municipal Court: 360-532-5700 x 234	Northeast District Court: 206-296-3667
Ilwaco Municipal Court: 360-642-9417	Oak Harbor Municipal Court: 360-675-5988
Island County District Court: 360-675-5988	Oakville Municipal Court: 360-273-5531
Island County Superior Court: 360-679-7359	Ocean Shores Municipal Court: 360-289-2486
Issaquah District Court: 206-205-9200	Okanogan County District Court: 509-422-7170
Jefferson Cnty District Court: 360-385-9135	Okanogan County Superior Court: 509-422-7275
Jefferson Cnty Superior Court: 360-385-9125	Olympia Municipal Court: 360-753-8312
Kahlotus Municipal Court: 509-282-3372	Omak Municipal Court: 509-826-2971
Kent Municipal Court: 253-856-5730	Orting Municipal Court: 360-893-3160
King County Superior Court: 206-296-9300	Othello District Court: 509-488-3935
Kirkland Municipal Court: 425-803-1900	Pacific County Superior Court: 360-875-9320 x 2222
Kitsap County District Court: 360-337-7109	Pacific Municipal Court: 253-929-1143
Kitsap County Superior Court: 360-337-7164	Pacific North District Court: 360-875-9354
Kittitas County Superior Court: 509-962-7531	Pacific South District Court: 360-642-9417
Kittitas Municipal Court: 509-968-0220	Pasco Municipal Court: 509-545-3492
Klickitat County Superior Court: 509-773-5744	Pend Oreille Cnty District Ct: 509-447-4110
Klickitat East District Court: 509-773-4670	Pend Oreille Cnty Superior Ct: 509-447-2435
Klickitat West District Court: 509-493-1190	Pierce Co. Dist. Ct. Buckley: 253-829-0411
LaConner Municipal Court: 360-336-9319	Pierce Co. Dist. Ct. Eatonville: 360-832-6000
Lake Forest Park Municipal Ct.: 206-364-7711	Pierce Co. Dist. Ct. Gig Harbor: 253-851-5131
Lakewood Municipal Court: 360-512-2258	Pierce Co. Superior Court: 253-798-7455
Langley Municipal Court: 360-221-4246	Pierce County District Court#1: 253-798-7474
Leavenworth Municipal Court: 509-548-5275	Pomeroy Municipal Court: 509-843-1002
Lewis County District Court: 509-740-1200	Port Angeles Municipal Court: 360-417-2560
Lewis County Superior Court: 509-740-2704	Port Orchard Municipal Court: 360-876-1701
Lincoln County District Court: 509-725-2281	Port Townsend Municipal Court: 360-385-9134
Lincoln County Superior Court: 509-725-1401	Poulsbo Municipal Court: 360-779-9846
Long Beach Municipal Court: 360-642-8845	Prescott Municipal Court: 509-849-2262
Longview Municipal Court: 360-577-3073	Prosser District Court: 509-786-5480
Lower Kittitas District Court: 509-962-7511	Puyallup Municipal Court: 360-841-5450
Lynden Municipal Court: 360-354-4270	Quincy Municipal Court: 509-787-3523
Lynnwood Municipal Court: 425-670-6667	Rainier Municipal Court: 360-446-2744
Mabton Municipal Court: 509-894-4096	Raymond Municipal Court: 360-942-4102
Maple Valley Municipal Court: 1-888-688-4916 x 3	Renton District Court: 206-205-9200
Marysville Municipal Court: 425-651-5035	Renton Municipal Court: 425-430-6550
Mason County District Court: 360-427-9670 x 339	Republic District Court: 509-775-8544
Mason County Superior Court: 360-427-9670 x 346	Ritzville District Court: 509-659-1002

Washington Court Contact Phone #'s (cont.)

Riverside Municipal Court: 509-826-4670
Roslyn Municipal Court: 509-674-5533
Roy Municipal Court: 360-843-0463
Royal City Municipal Court: 509-346-2263
Ruston Municipal Court: 253-759-8545
San Juan County District Court: 360-378-4017
San Juan County Superior Court: 360-378-2163
SeaTac Municipal Court: 206-973-4610
Seattle District Court: 206-205-9200
Seattle Municipal Court: 206-684-5600
Sedro Woolley Municipal Court: 360-855-0366
Selah Municipal Court: 509-698-7329
Sequim Municipal Court: 360-417-2560
Shelton Municipal Court: 360-426-9772
Shoreline District Court: 206-296-3681
Skagit County District Court: 360-336-9319
Skagit County Superior Court: 360-336-9440
Skamania County District Court: 509-427-3780 x 0
Skamania County Superior Court: 509-427-9431
Snohomish Cty. Superior: 425-388-3466
South Bend Municipal Court: 360-875-5571
South District Court: 425-774-8803
South Prairie Municipal Court: 360-829-0171
Southwest District Court: 206-205-9200 x 6
Spokane District Court: 509-477-4770
Spokane Municipal Court: 509-625-4400
Spokane Superior Court: 509-477-2211
Steilacoom Municipal Court: 360-581-1910
Stevens County District Court: 509-684-5249
Stevens County Superior Court: 509-684-7575
Stevenson Municipal Court: 509-427-5970
Sumas Municipal Court: 360-988-5711
Sumner Municipal Court: 360-863-7635
Sunnyside Municipal Court: 509-839-4427
Tacoma Municipal Court: 253-591-5357
Tekoa Municipal Court: 509-635-1551
Tenino Municipal Court: 360-264-4157
Thurston County District Court: 360-786-5450
Thurston County Superior Court: 360-786-5430
Tonasket Municipal Court: 509-486-2132
Toppenish Municipal Court: 509-865-5959
Tukwila Municipal Court: 206-433-1840
Tumwater Municipal Court: 360-754-4190
Twisp Municipal Court: 509-996-2320
Union Gap Municipal Court: 509-576-8911
Uniontown Municipal Court: 509-229-3805
Upper Kittitas District Court: 509-674-5533
Vader Municipal Court: 360-295-3222
Vancouver Municipal Court: 360-397-2414
Vashon District Court: 206-296-3664
Wahkiakum Cnty District Court: 360-795-3461
Wahkiakum Cnty Superior Court: 360-795-3558
Waitsburg Municipal Court: 509-827-3236
Walla Walla Cnty District Ct.: 509-524-2760
Walla Walla Cnty Superior Ct.: 509-527-3221
Walla Walla Municipal Court: 509-827-3236
Wapato Municipal Court: 509-877-4275
Warden Municipal Court: 509-349-2326
Wenatchee Municipal Court: 509-664-3910
Westport Municipal Court: 360-268-0125
Whatcom County District Court: 360-676-6770x 50175
Whatcom County Superior Court: 360-676-6777
Whitman County District Court: 509-397-6260
Whitman County Superior Court: 509-397-6240
Wilkeson Municipal Court: 360-329-0171
Winlock Municipal Court: 360-785-3811
Winthrop Municipal Court: 509-996-2320
Woodland Municipal Court: 360-225-8712
Yakima County District Court: 509-574-1800 x 5
Yakima County Superior Court: 509-574-1430
Yakima Municipal Court: 509-575-3050
Yelm Municipal Court: 360-458-3242
Zillah Municipal Court: 509-829-3543